

In-house Professional Skills Courses

SRA-accredited PSC Electives in Client Care and Communication Skills

PSC Elective Options (SRA Accredited)

Client Care – Delivering Excellence

Examining the needs of the business and the role of the trainee. Key focus is client care, internal clients, the skills needed to deliver an excellent service and taking accountability.

Effective Communication in Business

Building on existing communication skills and styles and developing new methods to help trainees communicate effectively in the workplace (often their first professional role).

Managing your Time and your Work

How to deal with the challenges of working in law firms, working for several people and multiple instructions as well as prioritising, planning and scheduling.

Effective Writing and Drafting

The key considerations and techniques for client-focused writing and drafting including writing concisely, with clarity and with the recipients' needs in mind.

Personal Impact

How to demonstrate confidence and be present in different situations, how to create a positive and memorable first impression and how to influence and persuade others.

Presentation Skills

Learn how to prepare for a presentation, create engaging content in technical areas and deliver with energy and confidence.

Networking Skills

How to ensure that networking is strategic, enjoyable and a valuable use of time through preparation, being confident at events and following up effectively.

Training Package

- Course notes for all delegates
- Certificates provided
- Competitive and flexible fees
- Sessions between 2-3 hours

Our Trainer



Lis Sammarco is highly experienced in designing and delivering training for trainees, PSLs and associates at all levels. Having qualified as a Lawyer, Lis has spent several years as a Learning and Development Consultant, and is our lead trainer for the SRA/PSC training suite.

“Lis is an excellent trainer and takes time to understand what you want to achieve from each course. She is creative with her approach which makes her sessions fun and engaging for all levels.”

Emma Gardner, Orrick

Contact

Please contact us on 020 7416 6076 or email training@deburghgroup.com to discuss your needs.



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